

MEETING**CABINET RESOURCES COMMITTEE****DATE AND TIME****MONDAY 4TH NOVEMBER, 2013****AT 8.00 PM****VENUE****HENDON TOWN HALL, THE BURROUGHS, NW4 4BG**

Dear Councillors,

Please find enclosed additional papers relating to the following items for the above mentioned meeting which were not available at the time of collation of the agenda.

Item No	Title of Report	Pages
4.	PUBLIC QUESTIONS AND ANSWERS	1 - 14

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Question Number	Item No	Raised By	Question Raised	Answer
1	12	Mr Ammar Naqvi	Who else has the Council negotiated with over redevelopment of Pavilion Way?	Due to the legal title of the land, the initial appropriate party for negotiations to enable the land to be re-developed in this way is Taylor Wimpey.
2	12	Mr Ammar Naqvi	How many of the proposed flats will be for social renting to the people of Burnt Oak in housing need?	This will be a matter that will be decided by the planning process.
3	12	Mr Deryll David	Why are we thinking about putting a language school in the space of a former sports facility?	The Department for Education is funding a new school to meet the local need for school places in this part of Barnet. The new free school will be open for all local parents to consider, when applying for a school place for their child. The proposed Marco Polo Academy will offer free, non- elitist, bilingual, culturally inclusive school using English and Mandarin Chinese. As part of the school construction project, a local sports facility for the community will be built, to be used by the school in school hours and by the local community outside these hours.
4	12	Mr Deryll David	If this is purposed school going to benefit the local football teams around Burnt Oak?	Local football teams in the area will benefit by being able to use the facility (on a chargeable basis) outside school hours.

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5	12	Mr Deryll David	Why has the council made a decision without people of Burnt Oak being informed and being able to put their ideas forward without prompt?	No decision about the future use of the site has been made. This will take place at the Cabinet Resources Committee meeting at Hendon Town Hall on 4th November 2013. The decision to be taken is to dispose of up to one acre of the site for housing development and that the remainder of the site will be let on a long lease as an Academy primary school, providing schools places and improved sports facilities.
6	12	Mr Deryll David	Why when Burnt Oak Rangers inquired to the Council about using the site as their home ground, how come we weren't kept informed?	This proposal to fund the development of improved sports facilities will enable the organisation to apply to the school to hire the new sports facility outside of school hours.
7	12	Mr Deryll David	Why has it been so long that this is being reviewed?	Since 2007 the council has actively considered a number of proposals, none of which have resulted in a viable scheme. This proposal is funded through the Department for Education to provide school places as well as improved sporting facilities.
8	12	Mr Deryll David	When were discussions held with 'Taylor Wimpey UK' about Pavilion Way?	Negotiations were held in September 2013.
9	11	Ms Tirza Waisel	On Page 7 [Appendix 1] how much is the management fee for option 3?	There is no specific management fee above the service budget set out in Option 3. The proposed 'fee' payable to Brent for 14/15 will be as set out in Option 3 and includes £583,439 employee direct costs, £21,503 other non-staff costs, £33,410 internal recharges. The 'Barnet Premises Cost' budget line (£30,603) will be retained by Barnet.

10	11	Ms Tirza Waisel	<p>On Page 8 [Appendix 1]</p> <ul style="list-style-type: none"> • Is cost of contract monitoring included? • What amount for the cost of contract monitoring? • What amount for the cost of TUPE transfer? • What amount for the cost of IT & Customer contract issues? • What amount for the cost of Sunday opening? • What amount for the income of Sunday opening? • What amount for the income lost on weekdays from Sunday opening? • Why the amount for Barnet Premises under Option 3 is same as Options 1 & 2 • Why is the amount for Internal Recharges under Option 3 the same as Options 1 & 2? • Why is the income on Option 3 higher than Option 1? – Detailed working of extra £33K? • How has the £50K additional potential income identified? Please break down the amount with 	<ul style="list-style-type: none"> • The potential costs of contract monitoring has been considered in assessing all options. • Current analysis shows that any management overhead attached to monitoring this shared service would be no greater than the existing overheads of having the Service delivered directly by Barnet, including the existing Shared Head of Service. The expectation is that the contract and performance monitoring of the Shared Service will be absorbed within existing structures and we therefore feel this would be cost neutral. This will be confirmed at the Full Business Case (FBC) stage prior to the final decision being taken. • Section 7 of the Outline Business Case sets out the budget of £25,000 for the HR resources required to complete the TUPE transfer of Barnet staff to Brent. We anticipate there being no other Barnet costs associated with TUPE. • All costs associated with IT and Customer contact are included in the budget for the service. • The costs of opening on Sunday is included in the base offer and is covered in costs set out in option 3. This is achievable through the economies of scale and increased staffing flexibility delivered by having a Shared Service. • There is no specific income target attached to Sunday opening. Income projections for the Service have been assessed across the full opening hours, factoring in anticipated demand for all of the services offered. • We don't anticipate that offering a service on a Sunday will adversely impact income during the rest of the week. As stated in Section 4 of the Outline Business Case under 'Option 3', Sunday opening is particularly important for faith groups that require funerals to be carried out immediately after death. In the past, if this requirement occurred on a Sunday members of these groups would have to go outside of Barnet. It is in this area that we would expect a portion of the additional demand on a Sunday to come from. • Due to the economies of scale and efficiency of the proposed
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		<p>explanation.</p> <ul style="list-style-type: none"> • How is the management fee taken into account under option 3? • Does the Net Total of £108,875 under option 3 include the cost of management fee? 	<p>target staffing model, analysis shows that £66k additional income will be generated by way of additional work completed on behalf of the Home Office, this will be split 50/50 between Barnet and Brent.</p> <ul style="list-style-type: none"> • The service will continue to be delivered within Barnet. Therefore, under all options Barnet would continue to offer the service from its existing facilities and incur the same premise costs. • The costs associated with the line 'Internal Recharges' relate to catering (of Citizenship Ceremonies), printing and postal charges. These cost remain the same under options 1, 2 and 3. Under Option 3 the budget associated with 'Internal Recharges' would transfer to Brent. • Due to the economies of scale and efficiency of the proposed target staffing model, analysis shows that £66,000 additional income will be generated by way of additional work completed on behalf of the Home Office across Barnet and Brent. Barnet's share of this is £33,000. • This figure is the envisaged future efficiency target based on a number of assumptions that require further analysis from both authorities before it is finalised. As a result of this we have not included this potential income as part of the financial appraisal in selection of the recommended option and is detailed as a further potential financial benefit of the recommended option (Option 3). • Yes it does. There is no specific management fee above the service budget set out in Option 3. The proposed 'fee' payable to Brent for 14/15 will be as set out in Option 3 and includes £583,439 employee direct costs, £21,503 other non-staff costs, £33,410 internal recharges. <p>The 'Barnet Premises Cost' budget line (£30,603) will be retained by Barnet.</p> <ul style="list-style-type: none"> • Yes it does. There is no specific management fee above the service budget set out in Option 3. The proposed 'fee' payable to Brent for 14/15 will be as set out in Option 3 and includes £583,439 employee direct costs, £21,503 other non-staff costs,
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11				<p>£33,410 internal recharges.</p> <p>The 'Barnet Premises Cost' budget line (£30,603) will be retained by Barnet.</p>
11	11	Mr Ron Cohen	<p>Page 11 [Appendix 1]: Option 1 Under Disadvantages – last bullet point – “fall in income to Barnet” –</p> <p>How can this be described as a disadvantage when on page 3 we are told increase in births from transfer of maternity service to Barnet Hospital and population increase from regeneration projects?</p>	<p>The increase in the number of births registered (which is a statutory function) will generate additional income but this will not be surplus generating income as the increased number of births will result in a corresponding increase in staffing expenditure to deal with these additional births.</p>
12	11	Mr Ron Cohen	<p>Page 11 [Appendix 1]:</p> <p>Option 3 under advantages – first bullet point – should there be corresponding disadvantage to reflect additional cost of Sunday opening and reduction in weekday income from transfer to Sunday?</p>	<p>The costs of opening on Sunday is included in the base offer and is covered in the costs set out in option 3 for employee direct costs. The employee direct costs in option 3 are less than those in option 1 and is achievable through the economies of scale and increased staffing flexibility delivered by having a Shared Service, which is why this does not appear as a disadvantage.</p>

13	11	Mr Ron Cohen	Page 11 [Appendix 1]: Option 3 – cost of contract monitoring missing from disadvantages.	Current analysis shows that any management overhead attached to monitoring this shared service would be no greater than the existing overheads of having the Service delivered directly by Barnet, including the existing Shared Head of Service. The expectation is that the contract and performance monitoring of the Shared Service will be absorbed within existing structures and we therefore feel this would be cost neutral. This will be confirmed at the Full Business Case (FBC) stage prior to the final decision being taken.
14	11	Mr Ron Cohen	Page 12 [Appendix 1]: Option 3 advantages – first bullet point – is this based on market research and if so what did it say?	We believe that it is a logical assumption that better facilities may lead to an increase in the number of people wanting to use them.
15	11	Mr Ron Cohen	Page 12 [Appendix 1]: Option 3 advantages – second bullet point – is this based on market research – and are staffing costs taken into account in which case what are they?	This is based on the experience of Brent who already offer this additional wedding filming service. There is no additional cost to this above those as set out in Option 3.
16	11	Mr Ron Cohen	Page 12 [Appendix 1]: Option 3 advantages – fourth bullet point – is there any loss of customer choice?	No. The advantage here would be that whereas those going through the citizenship application process would currently have to visit two different locations to complete the process they could instead be dealt with at the same location saving the time and inconvenience of attending multiple locations.

17	11	Mr Ron Cohen	Page 13 [Appendix 1]: Option 3 advantages – first bullet point – how much time – will there be any time implication for processing invoices for the management fees?	<p>Currently, avoidable management time is spent administering the informal agreement with Brent for the shared Head of Service. Current analysis shows that any management overhead attached to monitoring this shared service would be no greater than the existing overheads of having the Service delivered directly by Barnet, including the existing Shared Head of Service. The expectation is that the contract and performance monitoring of the Shared Service will be absorbed within existing structures and we therefore feel this would be cost neutral. This will be confirmed at the Full Business Case (FBC) stage prior to the final decision being taken.</p>
18	12	Mr Ben Samuel	<p>Will Barnet Council</p> <p>a) let more land go to sports provision before rushing to flog it to capitalist speculators?</p> <p>b) assess the potential community value of the Pavilion Road playing fields in terms of recreation space, sports space and general improving the quality of life space</p> <p>c) explain why they would even consider enclosing such valuable space when it could be open for playing sports?</p> <p>d) People who live within 10 minutes walk of green spaces are healthier and live longer than people who don't. What</p>	<p>a) The Council's planning policies concerning open space land used for sports purposes is set out in Chapter 16 of Barnet's Local Plan dated September 2012. The recommendations concerning the Pavilion Way site to be considered by the Council's Cabinet Resource Committee on 4th November are subject to planning consent being granted for the proposal. The proposal is to sell up to one acre for housing development, with the remainder of the site being developed with funds from the Department for Education for a school to provide "basic educational need" in the area. A new sports facility to be used by the school and local people is part of the proposal.</p> <p>b) These matters will be considered by the Planning Authority. There will be a significant improvement in the quality of the sports provision for local people if the proposals proceed.</p> <p>c) Sports facilities require management and maintenance. This proposal provides a capital investment to improve the facilities and a sustainable on going management arrangement.</p> <p>d) The proposal will provide improved sporting facilities for local residents and sporting groups, thereby contributing the healthier outcomes.</p>

19	7	Mr John Dix	<p>assessment has the council made of the public health impact of selling the playing fields?</p> <p>This report is already 6 months late and still needs another 8 months before it will be complete. Having spent £228,000 already what makes you think that a further £75,000 will actually provide you with a credible (or any) solution?</p>	
20	7	Mr John Dix	<p>The report states at Section 2.5 that the council cannot afford the contract yet at the same time you have stated that you are cutting council tax by a greater value next year. How do you reconcile those two statements?</p>	<p>While this report has taken longer than originally anticipated the additional time has allowed the Council to carry out a robust assessment of need and identify the areas of Sport and Physical Activity (SPA) provision that services will need to address moving forward. It has also allowed the Council to begin the process of gathering the views of residents on the areas that they feel are important. It was essential that time was allowed for this evidence to be gathered before moving ahead with the next stage of the project. The result of this is a new SPA Strategy that will be central to the Council's aims and objectives in delivering improved SPA outcomes. The next stage of the project will be crucial in setting out the details of how we plan to implement these aims, including reaching a decision on the future of the current leisure centres contract.</p> <p>All services are under financial challenges and have had to make reductions in their cost base. If accepted by cabinet today, it will be recommended that Barnet Council return a percentage of the savings made under the One Barnet programme to residents, reflecting that Council Tax cannot be seen in isolation from other household bills.</p>

21	7	Mr John Dix	Please can you tell me where in this report it actually address HOW you will achieve the target 3% increase in participation?	<p>It should be noted that this is the Outline Business Case (OBC) for Sport and Physical Activity (SPA), not the final project report. That said, section 1.1 of the OBC clearly sets out the Council's strategic direction in its aim of increasing participation, including the creation of a new Sport and Physical Activity Strategy. As stated in section 1.1 of the OBC the SPA Strategy's aim is that the Barnet population is physically active and the borough provides excellent opportunities for sports development and physical activity. The stated objectives are to:</p> <ul style="list-style-type: none"> - Widen access to sport and physical activity – ensuring that people who do not traditionally participate in sport and physical activity are supported to do so. - Deliver an environment conducive to physical activity in a manner that is as cost neutral as possible to the public purse - ensuring residents have access to facilities, open spaces, and community and transport infrastructure that allows and encourages residents of all ages to be active. - Strengthen organisations and partnerships - increasing the number and quality of volunteers, coaches and clubs and developing Fit and Active Barnet (FAB) as an umbrella brand and network to facilitate collaboration. - Develop effective sport and physical activity pathways - encouraging and enabling people to engage and stay involved in sport and physical activity and achieve the highest standard that they want to and are capable of. <p>The SPA Strategy will be supported by a Delivery Plan that will set out the specifics activities and initiatives that will be used to achieve the aims of the strategy. The SPA Strategy and Delivery Plan will also be fully supported by the final business case report that comes out of this project, scheduled to return to CRC in June 2014.</p>
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22	7	Mr John Dix	<p>In the period 2005/06-2012/13 Hertsmere managed to increase participation by 3.7 percentage points (17.6% increase) whereas during the same period participation in Barnet fell by 0.4% percentage points (1.8% decrease). Do you think this report should have looked at how Hertsmere have achieved this success?</p>	<p>In producing this business case we looked at experiences from a number of other Local Authorities and are always keen to learn from the successes of others. This approach will continue as we further develop the business case leading through to next June.</p>
23	7	Mr John Dix	<p>Please can you tell me where in this report it tells you HOW you will address the massive shortfall in resident satisfaction with council leisure facilities?</p>	<p>We intend to improve satisfaction by providing facilities that meet residents' needs as part of the work looking at the service provision that will replace the existing GLL contract. We will carry out consultation with residents over the coming months to ensure that new facilities and contracts prepared in the future do just that.</p>
24	7	Mr John Dix	<p>Please can you tell me where in this report it states how many sports projects the Council will apply for, or support the application for, Sport England/Lottery funding?</p>	<p>The Barnet SPA Strategy will be developed with a Delivery Plan that will be reviewed on a regular basis with key stakeholders and partners, this delivery plan would set out what projects and funding schemes we would be focusing on. We have recently been successful in receiving funds from The Football Foundation and The London Marathon Trust for a sports pitch drainage project at Barnet Copthall Playing Fields, GLA Pocket Parks funding for Kara Way play and multi-use games areas, DVGW improvements and use of Local Improvement Plan (LIP) funding to provide footpath improvements for walking, running and cycle corridors.</p>

25	7	Mr John Dix	You list the number of facilities in parks but where are the details on the state of those facilities, backlog maintenance, drainage problems, lack of suitable changing facilities etc that mean they simply are not used to their maximum potential?	The SPA recognises the importance of these facilities in supporting the delivery of improved participation rates, and it may as part of the delivery plan be appropriate to develop a list of infrastructure improvements that are required to deliver improved facilities/usage.
26	7	Mr John Dix	How does reducing the opening hours of Hendon Leisure centre increase participation?	The reduction in hours at Hendon Leisure centre would be during hours where usage is already very low and allows the Council to maintain opening hours at all other leisure centres. It should be noted that the report also proposes the extension of opening hours at Burnt Oak Leisure Centre. We believe the combination of maintaining and extending opening hours at all centres except Hendon offers the best balance between encouraging participation and living within the Council's financial means.
27	7	Mr John Dix	Please can you tell me which local authorities in the UK increased participation rates by putting information in libraries?	We don't hold specific information about other Local Authorities' use of Libraries to provide information. However, the Council firmly believe in making information on its SPA provision as widely available as possible and the use of other Council services to facilitate this is a logical approach for the Council to take.
28	7	Mr John Dix	Do you think this report is as much of a wasted opportunity as I do?	No. We believe that this report clearly states the Council's goals relating to Sport and Physical Activity and a solid evidence base to build upon moving through to next year.

29	12	Mr Pierre Jean Maire	Is there not a covenant on the land in question that it should be used for sport or recreational use?	<p>It is understood that there is a restrictive covenant that the land be used for sports. Under this proposal, the land will be developed to provide such usage as part of the school development.</p>
30	7	Ms Keren Lewin	Why is there no information on Barnet Council website regarding sport and physical activity regarding seniors?	<p>The Council website does contain several pages of information on sport and physical activity that is relevant to older adults but we will look at whether this can be better sign-posted.</p> <p>The Council runs 7 Instructor Led Health Walks these can be found on the website under the 'Activity on the move' page (website address: http://www.barnet.gov.uk/info/940374/activity_on_the_move/1045/activity_on_the_move), we also have a page dedicated to 'Bowls' clubs and under 'Sports clubs and facilities' there is a London wide search tool so residents can locate clubs, activities and facilities in their local area.</p> <p>In addition to this the shared Barnet and Harrow Public Health Team have launched a small grants scheme for seed funding to charities or not-for-profit community organisations to provide physical activity sessions for older adults in Barnet. There will be an open day at Barnet Council to launch the scheme on Tuesday 12 November. Website address: http://www.barnet.gov.uk/info/940439/physical_activity_grants_for_older_adults/1152/physical_activity_grants_for_older_adults</p> <p>Barnet's Social Care Connect website contains a directory of 'Things To Do' which includes leisure activities - Website address: http://www.barnet.gov.uk/site/scripts/documents/documents.php?categoryID=920060</p> <p>Age UK Barnet run a range of exercise classes for the over 55s across</p>

31	7	Ms Keren Lewin	With respect to the new schools being built, why are sport facilities not being made accessible to seniors, and why do sports facilities such as badminton not have adapted equipment suitable for seniors?	Barnet including Tai Chi, keep fit, yoga and dance.
<p>Many of the sports facilities in new schools are accessible to residents of all ages. The new Orion School currently under construction is exemplary in this. The questioner is correct however that new schools inevitably focus on facilities for young people. This will be an issue we will explore through the SPA process and we will treat this question as a useful contribution to consultation.</p>				

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